



Chalfont St Giles Parish Church

A committed Christian who is creative and passionate about making disciples of children and young people. Someone who wants to make the church a welcoming hub in the community, a value to all, always making the Christian faith their focus. We are looking for someone who will develop and lead fun, engaging and faith-forming children's provision during our 9:30am service, support volunteers from the congregation, while building relationships in the wider community through toddler groups, school engagement and seasonal events.

Job Purpose:

- Vital role in helping us reestablish a thriving ministry with children and families. This role exists to help us reach out to local families, draw them into the life of the church, and nurture children in a living and growing relationship with Jesus
- To bring children, young people and families into the larger church family
- Able to deliver to a range of children's ages
- Be creative in delivering Messy Church and any term break programs
- Partner with parents and carers to develop children in their faith
- To work with the volunteer team and the clergy team to make appropriate changes
- To provide opportunities to children and young people to explore the Christian faith in a safe and nurturing environment
- Partner with other churches in the area in the provision of children's and family's ministry

Working Relationships:

- The leader in children and youth ministry will receive regular support and a safe environment in which to discuss and implement new ideas
- The rector will stand as line manager providing both regular supervision and the opportunity to formulate collaborative plans. This will be supplemented by additional help, where relevant, from the diocese
- An introductory program will allow the individual to be introduced and familiarized with all relevant areas of the church, children and youth work and all the volunteers who participate in these areas
- There will be some flexibility in both working from home and at church
- The PCC and the wider congregation support the appointment of a children and youth worker-this person will be welcomed and supported

Key Responsibilities:

- Plan and lead fun and engaging, Bible-based sessions for children during the 9:30am service, supported by volunteers from the congregation.
- Source and adapt resources as required from organizations such as Scripture Union, Roots etc.

Community Engagement

- Attend and provide gentle Christian input at our weekly Thursday morning toddler group, Chatterbox.
- Investigate setting up a second toddler group at our new facility in a different part of the village.
- Plan and lead occasional Family fun days or term break holiday clubs

Schools and Educational Outreach

- Volunteer at the local schools once a week and represent the church to the students, parents and teachers

Pastoral Care and Discipleship

- Support families to grow in faith together at home and in daily life
- Liaise with the vicar regarding pastoral needs within families
- Encourage deeper discipleship through structured sessions and informal relationship building

Administrative

- Maintain accurate records of attendance
- Where necessary, participate in planning meetings
- Contribute to the church's wider strategic vision and mission planning
- Where necessary, prepare reports for the PCC

Safeguarding

- Adhere to CSG Parish Church's safeguarding policy and procedure, as well as any other related law as and to do all that is reasonable to promote care and safety in the fulfilment of the role and in daily working life for all who may be vulnerable
- Refer any safeguarding concerns directly to the parish safeguarding officer immediately.
- This includes a responsibility to remain up to date with your own safeguarding training at the level appropriate to the role

Typical Working Pattern:

- Sundays: 9:00-11am (2hours) including preparation and delivery of children's Sunday School at the 9:30am service

- Messy Church (monthly 3-5:30pm – 2.5hours), including preparation and delivery of crafts and games for Messy church
- Thursdays: 8:30-11:30am (3 hours) supporting Chatterbox toddler group
- Fridays: 5:45-8:15pm (2.5) leading Yzone youth group
- Flexible weekday hours: 10.5 hours per week for planning, admin, volunteer support, meetings, community engagement and schools work, including occasional evening meetings and Saturday events, with time off in lieu.
- This is an illustrative working pattern which, from time to time, may need to be varied by mutual agreement.

Usual Working Days and Salaries:

1. This is proposed to be a post of up to 20 hours a week
2. This role includes some flexibility, but must include Friday evenings (term time), Sunday mornings, one Sunday evening a month and all major Christian services.
3. Salary: £15,600 negotiable depending on experience (circa £15 an hour)
4. Professional development will be made available

Contract:

Fixed term employee three-year contract, with potential for continuation subject to funding and congregational growth

Annual Leave:

28 days pro rata (11.5 working days/86 hours), to include no more than 5 Sundays off per year.

Person Specification:

- Committed Christian
- Understanding the challenges and needs of young people and children as well their families
- Proficient in the use of social media and associated IT skills
- Good communication skills
- Good organizational skills
- Experience working with children and young people
- Enthusiastic and outgoing